**ISP Standards**

Below are new standards to be created or amended, listed in order of highest priority to lowest priority. Standards to work on in 2017-2018 are **bolded**.

|  |  |  |  |
| --- | --- | --- | --- |
| **Policy** | **Explanation/Notes** | **Get Input from** | **Sample Policies** |
| **Assessment** | Differentiate assessment by course, program, and transfer program (Arts & Letters, Social Sci., etc.) |  | CGCC |
| **Awarding Posthumous Degrees/Deceased Students** | *Categorization*: Should have an ISP/ARC # |  | LCC, COCC |
| **Library** | Need policy related to lost Summit material (Orbis-Cascade Alliance). Include collection/instruction language mirroring Board’s library policy.  *Sub-committee chair*: Jane | Library | Lane, LBCC, SOCC |
| **Commencement** | Revisit this ISP because a new bar was set for achieving “Graduation Honors.” Check in on how it’s going. *Categorization*: Should have an ISP/ARC # |  |  |
| OERs | Revisit textbook ISP. What’s missing that faculty need to know? |  |  |
| Children on Campus | Esp. unattended children under age 10 (or 12?)  Cross-reference/link to Board Policy. | Check Board policy. | SOCC, LBCC, COCC & LCC |
| Accommodations | See Classroom Recordings / Accommodations under ARC. |  |  |

**ARC Standards**

Below are new standards to be created or amended, listed in order of highest priority to lowest priority. Standards to work on in 2017-2018 are **bolded**.

|  |  |  |  |
| --- | --- | --- | --- |
| **Policy** | **Explanation/Notes** | **Get Input from** | **Sample Policies** |
| **Academic Fresh Start** | Wiping the slate clean. |  | PCC |
| **Classroom Recordings / Accommodations** | Should be folded into existing ARC Accommodations Policy. For content, see David Plotkin’s 10/05/17 email; Christina Bruck’s most recent accommodations letter is also a good reference. Check tone.  *Categorization*: Lives in ARC but should be cross-listed on ISPs page (e.g., what does an instructor do?) Question: Do we need a separate ISP, letting instructors know what they are obligated to do when they receive an accommodations letter? | ISP | SOCC |
| **Service Animals** | Check in with Christina; work was started in 2016-17.  *Categorization*: Lives in ARC but should be cross-listed on ISPs page. |  | LCC, OSU |
| Automatic Administrative Withdrawal | Is this already in ARC? What is the policy for withdrawing students after the first class? Is it up to faculty discretion? Think about wait lists.  *Categorization*: Lives in ARC but should be cross-listed on ISPs page. | ISP | SOCC, LBCC |
| Academic Suspension or Dismissal | Suspending a student based on grades. Lives in ARC; faculty don’t have access to this information. Also, need a key for roster information (e.g., what does “prob” mean?)  *Categorization*: Should have an ISP/ARC # |  | Academic Standards Policy (Clark) |
| Automatic Awarding of Degrees | ARC will revisit now that there is better technology in place to support (financial aid ineligibility). Without needing students to petition. Course Overview and Steps to Graduation. |  |  |
| Classroom Visitors | *Categorization*: Should have an ISP/ARC # | ISP | LCC, CGCC |
| Student Membership on College Committees | Start in ARC, get input from ISP (e.g., what should faculty mentor/advisors do?)  *Categorization*: Lives in ARC but should be cross-listed on ISPs page. | Student Life & Leadership, ISP | PCC |
| Student Privacy, Records Management, Data Management | Student records retention. Check the student handbook for language, p. 164-167. | DIG | LBCC, Chemeketa, CGCC, OSU, LCC |
| Technology in the Classroom | Cell phone use. Check the student handbook for language. |  | Clark 315.000 |
| Blood-borne pathogens | Check OSHA site. | Campus Safety | Clark, OSU |
| Safe Space policies | All gender restrooms. Mother/nursing spaces. Prayer spaces. Family-friendly spaces. LGBTQIA |  |  |
| Student Governance | Clubs, etc. |  | LBCC |
| Human Subjects/IRB | Right now, send folks to IR. |  |  |

**To do by 2020!**

1. Check [Board Policies](http://www.clackamas.edu/about-us/leadership/clackamas-community-college-board-of-education): make sure our standard and procedures language is consistent with their language.
2. Check [Board Policies](http://www.clackamas.edu/about-us/leadership/clackamas-community-college-board-of-education): see if there's anything that we do not have a corresponding standard for.

**List of College/University Policy Pages**

* PCC<http://catalog.pcc.edu/handbook/>
* LCC<https://www.lanecc.edu/copps>
* COCC<https://www.cocc.edu/general-policies-and-procedures/>
* OSU <http://fa.oregonstate.edu/gen-manual> and <http://seagrant.orst.edu/admin/aa/apaa/academic-programs/curriculum/curricular-policies-and-procedures-new>
* Clark <http://www.clark.edu/about/governance/policies-procedures/index.php>
* State Fair CC (in Missouri!?)<https://www.sfccmo.edu/about/policies-regulations/>
* Mount Hood: <https://www.mhcc.edu/AdministrativeRegulation/>
* SOCC <https://mylakerlink.socc.edu/ICS/Administrative_Services/Admin_Policies.jnz>
* LBCC <https://www.linnbenton.edu/board-policies-and-administrative-rules>
* CGCC <https://www.cgcc.edu/policies>